

TOWN OF WILTON

SELECTMEN'S MINUTES

Date: November 18, 2103
Time: 6:30 P.M.
Place: Town Office

Present: Chairman Daniel E. Donovan, III, Selectmen William F. Condra and Richard E. Swanson, and Recording Secretary Pamela Atwood.

The meeting was called to order at 6:30 P.M. by Chairman Donovan.

Chief Hautanen was first on the agenda to discuss the contract with the Town of Lyndeborough for the Police Prosecutor that expires on December 31, 2013. Brent met with the Chief of the Lyndeborough Police Department regarding the contract and he is satisfied with the way things are going. Chief Hautanen will keep the contract price the same for next year. After a few questions the Selectmen agreed with Brent's proposal with the addition of a pay increase as recommended by the Budget Committee.

Motion: Selectman Condra made a motion to continue the contract with the addition of a two percent pay increase. Chairman Donovan seconded the motion and a vote with all in favor followed.

Chairman Donovan spoke to the Selectmen about setting a time for a special meeting to set the tax rate. He has also spoken to Jane about the rate setting procedure.

Members from the Conservation Commission were present to discuss their budget. Lynne Draper handed out spreadsheets. The Conservation Commission is keeping a flat budget for next year. Lynne explained the yearly dam fee when asked about it. She asked the Selectmen about the potential Frog Pond land situation and how it

would be handled financially. Chairman Donovan said the abutters should pay for the survey and any legal fees since they will be receiving additional land. The Board agreed. The Conservation Commission does not need to budget money for it. Spencer Brookes put forth a possible scenario at which point the Board stated that the topic merits further discussion. Dan thinks it's premature to make an offer to the abutters until authorized to do so by a vote at Town Meeting. A warrant article will be included for Town Meeting.

The Selectmen broke at 7:00 P.M. to attend the Public Hearing put on by the Conservation Commission. The meeting was called back to order at 7:43 P.M.

Chairman Donovan recused himself from the next agenda item. He told that in the event of a tied vote, a procedure was in place to have an alternate member appointed. He turned the meeting over to Selectman Condra.

Nate Carmen and Janet Langdell attended the meeting representing the Souhegan Valley Rides. This bus service currently services the towns of Amherst, Brookline, Hollis, Milford and Mont Vernon. They are trying to expand the service into Wilton. Janet talked about the service saying that people need access to medical appointments and these buses are handicapped accessible. Nate explained how the financial participation worked. They would want a member to sit on the Board, but it would not have to be a Selectman. The service is funded federally and locally with 20% from local funding. They would need an investment of \$3,000 for a 16-18 month period. They stated that this transportation service is for anyone to use. Their goal is to maximize access and minimize barriers. Selectman Swanson spoke stating that he is in favor of pursuing it. Andy Clifford, Welfare Director, spoke saying it would be a great idea. Selectman Condra thinks there is merit in some sort of public transportation. Janet will continue to pursue some seed money to go toward the project. She will

begin to put up posters around town. She stated that this is a good time to start since they have federal funds available.

Peggy Waterhouse from A Child's Nature Child Care Center and Patrick Gillam from the Board Trustees of Pine Hill School were next on the agenda to discuss the new nonprofit child care center located at Pine Hill. Peggy was here to see if the Town might consider a community center block grant. They gave the history of the child care center. They are looking for a permanent facility and this community development block grant could help them achieve this goal. The funds would be dispersed to the Town, so the Town of Wilton would need to be a willing partner. This grant says that they must provide their services to 51% of middle to low income families. There was a discussion about site plan approval for the daycare center and whether it had been done. The general consensus was that they had not gone before the Planning Board for approval. Ms. Waterhouse would look into that.

There was further discussion about the project and the administration of the grant. Chairman Donovan said that there is a definite need for daycare. He would be interested in exploring it but he is concerned about the grant administration; stating that neither Mary nor Pam would be available for this undertaking. Patrick stated that the grant includes money to pay a Contract Administrator. Selectman Condra stated his concern that we don't find the Town operating a private school, and we must really understand the relationship before taking on the grant process and before coming involved. Patrick will take that as an action item.

Selectman Swanson volunteered to attend a workshop if that would be helpful to the process. Chairman Donovan suggested that Rick be the point person for this project. He agreed to be the contact person. Selectman Condra told Peggy that she must contact the Planning Board

to get site plan approval.

Next on the agenda was John Shepardson to present his Building Inspection budget. John had not been able to connect with his liaison but he made some changes to his budget. Chairman Donovan asked John about the burner inspection line item and they discussed the fee structure. The Selectmen suggested a couple of changes for John to make but said his overall budget looked fine.

Welfare Director Andy Clifford was next to present his budget. They went over his budget line items and approved his adjustments. Chairman Donovan asked Andy about the Welfare Guidelines. They agreed to get his guidelines updated and approved by January. Chairman Donovan thanked Andy for attending and for everything he does.

The Selectmen discussed the “Blue Bus” proposal some more. Selectman Condra suggested moving it on to the Budget Committee. Chairman Donovan thinks it should be dealt with it as a separate appropriation similar to the Home Health Care appropriation.

The minutes were approved.

Payroll for period ending 11/16/13 was approved.

One (1) Timber Tax Warrant was approved.

There was a short discussion about whether the 457(b) Plan could be amended to support the Library personnel.

Chairman Donovan spoke about Dawn Tuomala’s letter regarding storm water runoff from the Fire Station and he stated that it was all taken care of.

Selectman Swanson updated the Board on his attendance at the MACC Base meeting.

A motion was made to adjourn the meeting at 10:12 P.M. by

Selectman Condra, seconded by Chairman Donovan, followed by a vote with all in favor.

Respectfully submitted;

Pamela L. Atwood,
Recording Secretary